

**MAJOR FUNCTION**

This is responsible technical and supervisory work in directing landscape management and horticultural operations in the City parks system. Work is performed under the general supervision of the Superintendent-Parks. Work is revised through conferences, reports, observations and results obtained.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES****Essential Duties**

Plans, assigns, trains, coordinates and supervises personnel assigned to the proper horticultural maintenance of garden parks, highly visible areas of the City parks system, (such as downtown parks, Adams Street, City Hall and the Myers Park office grounds) the rose program and annuals program. Works with other departmental staff on special event staging set-ups and decorations. Directs new landscape installation and renovations, and landscape construction in parks assigned to the work unit. Directs and coordinates pest control work on ornamentals and turf in park areas. Consults with and advises other agencies, citizen groups and individuals on horticultural matters. Works with groups or individuals who donate plants or features in the parks assigned to the work unit. Reviews and comments on new landscaping in the parks system prepared by consultants or other agencies. Makes decisions in selection of ornamental plant material for landscape renovations. Designs the City's annuals program and selects varieties for use in the City's rose program. Coordinates, supervises and participates in the development of Oven Park landscaping. Coordinates with community groups and individuals wishing to have special projects in Oven Park. Plans, coordinates and assists in the design of irrigation systems. Supervises the installation and maintenance of irrigation systems. Consults with other departments and provides technical assistance on horticultural matters. Prepares unit's annual budget and maintains program records. Conducts performance evaluations and recommends approval or disapproval of merit increases. Recommends the selection, transfer, grievance resolution, promotion or discipline of employees. Performs related work as required.

**Other Important Duties**

Disseminates information about the Parks system. Make presentations to city groups interested in garden parks. Performs related work as required.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Considerable knowledge of modern practices of horticulture, arboriculture, agronomy and related fields. Considerable knowledge of insects, parasites, diseases and pest which affect trees, plants, flowers, and turf, and the application of insecticides, miticides, fungicides, nematicides, herbicides for control of the target pest. Considerable knowledge of applying pesticides safely. Considerable knowledge of methods, materials and equipment used in the practice of horticulture. Considerable knowledge of installation of irrigation and maintenance of irrigation systems. Considerable knowledge of ornamental, plant and trees standards and guidelines for use in selection of quality plant material. Considerable knowledge of plant biology and common and botanical names of local trees, plants and flowers. Knowledge of installation and maintenance of irrigation systems and turf management. Knowledge of the American Association of Nurseryman (ANN) standards and guidelines for trimming, dead wooding, removal, planting and staking. Considerable knowledge of landscape plans and the implementation of those plans. Considerable knowledge of chemicals, fertilizers, herbicides, fungicides. Ability to provide safety training for employees engaged in pest control activities. Abilities to establish and maintain effective working relationships as necessitated by the work. Ability to plan, organize, train, explain, supervise the work of subordinate personnel. Ability to supervise

subordinates in a manner conducive to high performance and good morale. Skill in the proper and safe use of hand tools, power operated equipment and vehicles used in the practice of horticulture.

Minimum Training and Experience

Possession of a bachelor's degree in horticulture, agriculture, landscaping, or a related field and two years experience that includes landscaping or horticultural operations; or an equivalent combination of training and experience. One year of the required experience must have been in a supervisory capacity.

Necessary Requirements

Must possess a valid Class E State driver's license at time of appointment.

Must possess a Commercial restricted, Public or HRS Certification in the Lawn and Ornamental Category for Pest Control at the time of appointment.

Established: 11-18-93

Revised: 06-24-98  
10-03-03\*  
07-06-09\*  
06-03-15